



PARENT AND GUARDIAN INFORMATION

We are delighted that your child will be taking part in our “Musical in a Weekend”. Our aim is to provide young people with the opportunity to experience all aspects of musical theatre and we are committed to ensuring that young people are able to do this in an environment where their safety and welfare are of primary concern.

CHILD PROTECTION POLICY

We have adopted a Child Protection Policy in line with the Protection of Children and Vulnerable Adults (NI) Order which came into being in April 2005 and in accordance with this legislation have appointed Moira Hopkins and Suzi Scott as Children’s Officer and Deputy Children’s Officers for the company . Any queries or problems should be referred to either of these two officers.

CHAPERONES

The Nominated Officers will oversee the appointment of the chaperones who will be responsible for the children during our projects. We will appoint sufficient chaperones to meet the required ratio of child to adult supervision.

A chaperone acts in loco parents and is expected to exercise the same care and control as a good parent would with a view to securing your child’s health and kind treatment whilst attending the project.

Travel to and from the venue will be the responsibility of parents/guardians and you are asked to complete the attached forms which provide our staff with the information about this.

All our chaperones will have undergone clearance to allow them to work with children and will be familiar with our Child Protection Policy.

The children will be working with a professional artistic team and will be expected to behave in a professional manner at all times. Offensive behaviour will not be accepted, and any child’s behaviour which endangers the safety and welfare of either themselves or any other company member may be asked to leave the project. They must not turn up to rehearsals late or over tired. They must bring with them the appropriate equipment for rehearsals. The experienced staff of chaperones will be on hand to provide support and clear boundaries, and will have a set of House rules which must be obeyed i.e. no smoking, drinking or chewing of gum and children under 16 yrs will not be allowed to leave the theatre without permission from a chaperone. **PLEASE DO NOT REMOVE YOU CHILD FROM THE VENUE UNLESS YOU HAVE BEEN GIVEN PERMISSION TO DO SO BY HIS/HER CHAPERONE.** (In the event of fire we need to know how many children are in the building)

Finally, the young people should at all times remember that they are ambassadors for the company in the theatre or venue where the project is taking place.